

**MIDTOWN COMMUNITY BENEFITS DISTRICT MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES WEDNESDAY, JUNE 3, 2015
MICA – 1601 MT ROYAL AVENUE – 6:30 PM**

Member's Present: Polly Duke, Jeff LaNoue, Brent Pertusio, Steven Howard, Pamela Johnson, Steven Johnson, Jennifer Mielke, Michael Molla, Melvin Mercer, Joe Palumbo, and Steve Shen by telephone

Staff Present:

Michelle Wirzberger, Executive Director, Midtown Community Benefits District
Peggy Smallwood, Deputy Director, Midtown Community Benefits District

Visitor(s) Present:

Farhan Thura, Resident of Mt Vernon

Joseph Palumbo, Chair called meeting to order at 6:35 pm. Chair congratulates Michelle Wirzberger on the birth of her son. Introduction of Mt Vernon visitor.

Approval of April Meeting Minutes

Chair ask for motion to approve June minutes

Jennifer Mielke motion to accept minutes.

Steve Howard second motion.

All in favor. Motion pass.

Michelle Wirzberger, Executive Director's Report

- Lease has been signed for the new office space at 1120 N. Charles Street. Arrangements have been made to begin moving into the new space beginning October 1st and should be completed by the end of October.
- New PTO system was presented to the staff. Staff members were receptive and excited to the new policy.
- Fall Town Hall Meeting will be held on Wednesday, October 28th @ the Charles Theater.
- Annual Audit is scheduled for September 17th
- Pride Parade clean-up was a great success. The staff did an excellent job amidst changes to stage location and a larger turn-out from previous years.

Chairman of the Board

- Reminder that the at-large representatives will be presented and voted on at the Fall Town Hall meeting.
- Reminder to the Personnel Committee that the Executive Director's Review is due.

Steve Johnson, Budget & Finance Committee

- Preliminary results show a surplus of \$50,000. The surplus is contributed to additional income over the course of the year.

Neighborhood News

- September 20th - JHU/MICA Film Center open house from 2 pm – 4pm
- October 10th - Festival on the Hill – 1300 unit blk of Bolton St and 200 blk of Lanvale
- September 12th – Mt Vernon Flower Mart
- October 9th - University of Baltimore will be organizing a tree planting event in Pearl Stone Park

Adjournment

Chair ask for motion to adjourn.

Steve Johnson motion to adjourn.

Meeting adjourned at 7:17 pm.

Next Midtown Community Benefits District Board meeting will be held on Wednesday, November 4, 2015 @ 6:30 pm

Fall Town Hall Meeting on Wednesday, October 28, 2015 @ 7:00 pm at the Charles Theater