

**MIDTOWN COMMUNITY BENEFITS DISTRICT MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES WEDNESDAY, JANUARY 4, 2017
MICA – 1601 MT ROYAL AVENUE – 6:30 PM**

Member's Present: Adrian Harpool, Michele Richter, Don Donahue, Pamela Johnson, Rachel Indek, Rufus Davis, Eric Costello, Michael Marcus, Brian Winsor, Jennifer Mielke, Vicky Aloneftis, Polly Duke, Kory Gedin by telephone

Staff Present:

Michelle Wirzberger, Executive Director, Midtown Community Benefits District
Peggy Smallwood, Deputy Director, Midtown Community Benefits District

Guests: Mac Maclure

Adrian Harpool, Vice -Chair called meeting to order at 6:34 pm.

Board members were sworn in by Denise McCready, Chief Deputy Clerk of the Office of the Clerk of the Circuit Court of Baltimore City

Approval of the November Minutes

The minutes were distributed prior to the meeting.

Vice Chair asked for a motion to approve November minutes.

Correction to minutes:

- Rachel Indek's last name was misspelled. The correct spelling is Indek instead of Indeck.
- Jennifer Mielke noted "s" missing from John Hopkins. Correct spelling Johns Hopkins.
- Board noted that FY audit year should be 2015 instead of 2016.

(NOTE:Per Gene Klein, CPA, HCF&L, P.A. the last audit performed was FY 2016 although the audit year included a portion of 2015.)

Polly Duke motioned to accept November minutes with corrections.

Michael Marcus seconded the motion.

All in favor. Motion passed.

Governance Nomination Committee Report

On behalf of the Governance and Nominations Committee, Jennifer Mielke presented the following individuals to serve as the Officers of the 2017 Midtown Districts Board of Directors:

Adrian Harpool – Chair
Michele Richter– Vice Chair
Kory Gedin – Treasurer
Don Donahue - Secretary

Michael Marcus seconded the proposed slate of officers as presented.

Vice Chair opened the floor for additional nominations.

Hearing none. Vice Chair called for a vote on the proposed slate of officers.

All in favor. Motion passed.

Appointment of Committee chairs and members

Adrian Harpool, Chair proposes committee assignments for 2017 as follows:

Executive Committee – Adrian Harpool, Chair; Committee Members: Michele Richter, Don Donahue, Kory Gedin

Personnel Committee – Melvin Mercer, Chair; Committee Members: Adrian Harpool, Pamela Johnson, Rachel Indek, Rufus Davis, Wesley Stuckey

Budget Finance & Audit Committee – Kory Gedin, Chair; Committee Members: Adrian Harpool, Eric Costello, Michele Richter, Don Donahue, Steve Johnson

Governance and Nominations Committee – Jennifer Mielke, Chair; Committee Members: Adrian Harpool, Don Donahue, Pamela Johnson, Michele Richter, Michael Marcus

Clean Committee – Vicky Aloneftis, Chair; Adrian Harpool, Polly Duke, Brian Winsor, Mac Maclure, Rufus Davis, Melvin Mercer, Mayor’s representative

Safety Committee – Michael Marcus, Chair; Committee Members: Adrian Harpool, Don Donahue, Vicky Aloneftis, Jennifer Mielke, Mac Maclure, Rachel Indek, Mayor’s representative

Green Committee – Rachel Indek, Chair; Committee Members: Adrian Harpool, Wesley Stuckey, Brian Winsor, Mac Maclure, Michael Marcus

Chair asked for a motion to accept committee assignments as presented.

Polly Duke motioned to accept the committee assignments for 2017.

Michael Marcus seconded the motion.

All in favor. Motion passed.

Reports and announcements

Michelle Wirzberger, Executive Director’s Report

Michelle Wirzberger gave an update on the capital purchases approved by the Board. The load packer is in service. Having the load packer in service has streamlined the process tremendously. Reducing the use of bags has significantly reduced unnecessary costs. The leaf vac has been out and about in the district. The green team has been able to simplify the process and cut leaf collection time down. The Club Cars are expected to be delivered soon. Once the club cars are received, there will be a public campaign to make communities aware of the cars.

Michelle Wirzberger announced that she is serving on the Mayor’s Public Safety Committee Transition team. At the next meeting, the team will discuss re-entry. This topic has been a complex topic of interest for the hiring process of Midtown.

Adrian Harpool, Chairman of the Board

The Chairman took the opportunity to thank the members of the board for their show of support and confidence in electing him as chairman. He expressed his gratitude and pledged to make them proud. He looks forward to working with everyone to achieve the goals set by the board. Mr. Harpool asked for the board’s indulgence at times to lighten the spirit as the board work through a productive 2017-2018 year.

The chair called for a motion to adjourn.

All in favor. Meeting adjourned.

Next Board meeting will be held on Wednesday, March 1, 2017.

At the March 1, 2017, Board of Directors meeting, the minutes of the previous meeting were read and approved.

Don Donahue
Secretary

Date